

## Town of Winona Lake

1310 Park Ave., P.O. Box 338  
Winona Lake, Indiana 46590  
(574) 267-5783 or 267-7581  
Fax (574) 267-4793

December 13, 2019

Rental Property Owners  
Winona Lake, IN 46590

Reference: New Rental Ordinance (passed August 20, 2019) in effect January 1, 2020

Dear Owner,

The Town of Winona Lake wishes to inform you as owner of Winona Lake rental property that new regulations will be going into effect January 1, 2020. The specific changes are regarding inspection and registration. The new ordinance specifies that all rental property must be registered with the Town using forms furnished on the Winona Lake web site under the Building Commissioner section or available at the Town Offices. You must register no later than January 31, 2020 (see section 4.5). The fee for registration is \$5.00 per rental unit per year. Also changing is the inspection program which will now be required once every three years for each property for an inspection fee of \$40.00 per unit (see section 5.6). Please contact me at 574-267- 5341 or email me at [buildingcomm@winonalake.net](mailto:buildingcomm@winonalake.net) if you have any questions. Thank you.

Sincerely,

Gene Seiman

Building Commissioner,  
Town of Winona Lake, IN  
574-267-5341



"Princess Winona"

