**The Town Council of Winona Lake, Indiana met by Zoom Meeting (video conference) in a regular session on Tuesday, July 21, 2020 at 6:00 p.m.**

COUNCIL MEMBERS PRESENT: Rick Swaim, Dennis Duncan, James Lancaster

COUNCIL MEMBERS PRESENT (ZOOM): Heather James, James Zachary

ABSENT: Joe Hawn, Holly Hummitch

OTHERS PRESENT: Craig Allebach, Kent Adams, Adam Turner, Mike Raymer, and

 Carson Kintzel

OTHERS PRESENT (ZOOM): Tom Miller, Kevin Gelbaugh, and Aaron Carl

**Opening –** Dennis opened the meeting with prayer and The Pledge of Allegiance.

**Approval of Minutes** - Rick called for additions or corrections to the June 16, 2020 regular session minutes and June 23, 2020 public hearing. Motion made by Dennis and James L. seconded. Hearing no additions/corrections, the minutes stand approved as presented.

**Approval of Claims** - Kent presented for approval for June 16, 2020 End of Month claims, in the amount of $221,955.88 and July 21, 2020 claims in the amount of $411,721.20. James L. moved to approve the claims as presented and Dennis seconded. Motion passed.

**2021 Budget Calendar**

* Kent presented the 2021 Budget Calendar. Information only, no action needed at this time.

**“Winona Happenings”**

* July 25, 1:00 p.m. – 7:00 p.m. Winona Lake Jazz Festival at Tabernacle Lawn.
* August 15 – Sidewalk Sale in The Village at Winona.

**Parking Study Presentation**

* Zach Dripps and Donny Ritsema from MACOG presented information by Zoom about the Parking Study that was completed last year. The recommendations are to mark on-street parking, enforce parking regulations, place restrictions on residential parking (including time limits), make use of underutilized parking lots, and add appropriate signage. Discussion ensued.

**Ordinance 2020-7-1 Annexation of Raccoon Run**

* Ordinance 2020-7-1 Annexation of Raccoon Run, petition was filed by 100% of the land owners of the land within the territory.
* Rick asked for any discussion. The Ordinance calls for the annexation of Raccoon Run subdivision.
* Dennis made the motion for unanimous consent to consider Ordinance 2020-7-1 and James L. seconded. Motion passed.
* Rick asked for any discussion.
* James L. made the motion to adopt Ordinance 2020-7-1 Annexation of Raccoon Run and James Z. seconded. Motion passed.

**Mitch Titus Memorial Firefighter Training Fund**

* The council wanted to establish a fund through the Kosciusko Community Foundation to support the Winona Lake Volunteer Firefighters and other volunteers in Kosciusko County. The initial investment would be $25,000 from the Town of Winona Lake.
* James L. made the motion to establish the Mitch Titus Memorial Firefighter Training Fund and James Z. seconded. Motion passed.

**Stormwater Utility Rate Analysis**

* Storm water projects have continued to increase over the years. This agreement would allow Baker Tilly to do a rate analysis to establish a proper rate for stormwater utility.
* Dennis made the motion to approve the stormwater utility rate analysis and James L. seconded. Motion passed.

**Image Winona 2030 Comprehensive Plan Progress**

* Rick and Craig gave an update on where the town is so far on the comprehensive plan and the Imagine Winona Lake Action Program.

**Report from Town Engineer**

* Design standards are almost complete.
* Waiting on water main extension plans from A & Z for Raccoon Run.
* Working on some design standards.

**Report from Town Attorney**

* Working on Annexation.
* Working on Water main expansion.
* Working on Memorial Fund.
* Working on Police Standard Operating Procedures.
* Litigation on trash fee collections.

**Reports from Supervisors**

* Street Department/Tom Miller – Camera and lights have been hooked up on Roy Street. New logo on trucks.
* Fire Department/Kevin Gelbaugh – Any construction under the viaduct-make sure pavement height is not any higher so ladder trucks can still pass under. K21 Health Foundation donated an auto pulse unit to all fire departments in the county.

**Floor Topics**

* Beth Arguelles questioned about opening one side of West Canal St over by Esplanade. Wondering about resident parking signs. Discussion ensued. Parking on Administration is very congested.
* Gerhard Fussle has concerns about firecrackers going off that sounds like a cannon, after the fourth of July. The State of Indiana controls the fireworks regulations. Discussion ensued.

**Meeting was adjourned –** Dennis made motion to adjourn. Meeting was adjourned at 7:17 p.m.

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RICK SWAIM KENT ADAMS

PRESIDENT CLERK-TREASURER