**The Town Council of Winona Lake, Indiana met in a regular session on Tuesday, June 15th, 2021 at 6:00 p.m. – some attending in person, others by Zoom (video conference).**

COUNCIL MEMBERS PRESENT: Rick Swaim, Dennis Duncan, Heather James

COUNCIL MEMBERS PRESENT(ZOOM): James Lancaster, James Zachary

ABSENT: Holly Hummitch

OTHERS PRESENT: Craig Allebach, Adam Turner, Joe Hawn, Tim Goshert

OTHERS PRESENT(ZOOM): Kevin Gelbaugh

**Opening –** Rick opened with prayer and the Pledge of Allegiance.

**Approval of Minutes**

* Rick called for additions or corrections to the May 18th, 2021 Regular Session minutes and May 25th, 2021 Special Session. Motion to approve Regular minutes and Special Session were made by Heather James and James L. seconded. Hearing no additions/corrections, the minutes stand approved as presented.

**Approval of Claims**

* Approval for May 18th, 2021 End of Month claims in the amount of $65,744.65 and

June 15th, 2021 claims in the amount of $438,665.74. Dennis moved to approve the claims as presented and Heather seconded. Motion passed.

**Transfer of Interest-Bearing Accounts**

* Transfer money under $500,000 from PNC to First Federal Bank to receive a better interest rate.
* Heather made the motion to approve the transfer of the money and James L. seconded.

Motion passed.

**“Winona Happenings”**

 June 19, 9:00 a.m. – Blackburn Run for Others at the Trailhouse.

 June 19, 10:00 a.m. – 5k Fun Run/Walk with Dogs at Limitless Park.

 June 26, 8:00 a.m. – Warsaw Breakfast Optimist Triathlon at Limitless Park.

 July 3, Winona Lake Great 4th of July Celebration at Limitless Park.

July 3, 9:00 a.m. – myTEAM Triumph 5k at Limitless Park.

 July 3, 6:00 p.m. - 4th of July Parade “Past, Present & Future”.

 July 3, 10:00 p.m. (at Dusk) – Fireworks.

 July 4, 5:00 p. m. – Flotilla “Celebrating the Red, White, & Blue”.

 July 17, 11:00 a.m. to 3:00 p.m. – Touch-a-Truck in The Village.

 July 24, 1:00 p.m. to 5:30 p.m. - Jazz Festival - Grass area south of Town Hall.

 August 7, 3:00 p.m. to 7:00 p.m. - Family Festival – Grass area south of Town Hall.

**Resolution 2021-6-1 Electronic Meeting Policy**

* The Resolution sets a policy for the utilization of electronic meetings based on new legislation by the state. There are now certain requirements regarding electronic meetings that were previously not in place. A member cannot attend more than 50% of meetings electronically in a calendar year.
* Jim L. made the motion to approve Resolution 2021-6-1 Electronic Meeting Policy and James Z. seconded. Motion passed.

**Leaf Vacuum Truck**

* The Street Department is requesting the purchase of a Leaf Vacuum Truck. Bids were opened yesterday. Brown Equipment Company was awarded the bid for $181,500.
* Dennis made the motion to approve the purchase and Heather seconded. Motion passed.

**Tool Cat Lease**

* The Street Department is requesting a lease for a Tool Cat so that the department can do more work in house instead of outsourcing jobs. The lease is for $49,038.10 with a 48-month lease.
* Dennis made the motion to approve the lease for a Tool Cat and Heather seconded. Motion passed.

**Police Department Standard Operating Procedures**

* The Police Department has been working on updating the Standard Operating Procedures (Tabled for tonight, addressed at next meeting.)

**Report from Town Engineer**

* Working on several projects - school, lift stations, the water main.
* Working on some surveys.

**Report from Town Attorney**

* Working with several Department Heads on some projects.
* Working on easement issues with the water main.

**Reports from Supervisors**

* Street Dept./Tim Goshert – Working on several projects in the Town: mulching around trees, cleaning flower beds, painting posts along canal.
* Police Dept./ Joe Hawn – Waiting on grant money for Radios. The Department is getting another eBike with grant money. Be safe on the trails - if you see anything suspicious on the trails, please call Dispatch at 574-372-9511.
* Fire Dept./Mike Raymer – Some firemen are working on certifications, working on giving Firefighter One classes. Looking at new fire trucks, new radios are coming county wide.

**Floor Topics**

* Nick Hauck said that the rules must be followed on the trails. Must wear helmets.
* Craig reported that two doggy pots have been placed on either side of the Cherry Creek with signage - to pick up after your pets to prevent E.coli in the Lake.
* The Greenway between Grace College Miller Field and Christ Covenant Church will be completed within the month. Christ Covenant has completed their playground and pavilion picnic area.
* Later this week, there will be a meeting for the water main bids. The bid is out for segment five of the Greenway between Lakeland Christian Academy to Raccoon Run.
* The 250 E Roundabout should be completed by the end of July.
* Kent said the budget Form 1s went out to the Department Heads.

**Meeting was adjourned –** Jim L. motioned to adjourn. Meeting was adjourned at 6:33 p.m.

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RICK SWAIM KENT ADAMS

PRESIDENT CLERK-TREASURER