**The Town Council of Winona Lake, Indiana met in a regular session on Tuesday, November 16th, 2021 at 6:00 p.m. – some attending in person, others by Zoom (video conference).**

COUNCIL MEMBERS PRESENT: Rick Swaim, Dennis Duncan, Heather James, Austin Reynolds

COUNCIL MEMBERS PRESENT (ZOOM): James Lancaster

ABSENT: Adam Turner, Holly Hummitch

OTHERS PRESENT: Craig Allebach, Kent Adams, Joe Hawn, Kevin Gelbaugh, Tim Goshert

OTHERS PRESENT (ZOOM): Aaron Carl

**Opening –** Austin then opened the meeting with prayer and the Pledge of Allegiance.

**Approval of Minutes**

* Rick called for additions or corrections to the October 19th, 2021 Regular Session. Motion to approve Regular minutes were made by Heather and Austin seconded. Hearing no additions/corrections, the minutes stand approved as presented.

**Approval of Claims**

* Approval for October 19th, 2021 End of Month claims in the amount of $61,371.71 and

November 16th, 2021 claims in the amount of $346,480.34. Dennis moved to approve the claims

as presented and Heather seconded. Motion passed.

**“Winona Happenings”**

* November 25, 8:00 a.m. – Autumn Harvest 5K, 10K at WL Trails Shed.
* December 4, 1:00 p.m. to 3:30 p.m. – KringleFest at Community Building.
* December 4, 6:00 p.m. to 7:30 p.m. – Tree Lighting Ceremony drive-thru in The Village.
* December 12, 7:30 p.m. – Festival of Music, “Christmas in The Village” at Heritage Room.

**Ordinance 2021-11-1 Additional Appropriation & Public Hearing**

* Ordinance 2021-11-1 is for an additional appropriation from proceeds of a recent auction of the Police and Street Department equipment. The Police raised $28,654.64 from the auction and will be used to purchase a vehicle. The Street Department raised $53,158.66 from the auction and will be used to replace a truck that is unrepairable.
* Rick opened the meeting for Public Hearing of Ordinance 2021-11-1 Additional Appropriation.
* Rick asked for any discussion. Discussion followed.
* Rick closed the hearing.
* Austin made the motion to adopt Ordinance 2021-11-1 and Heather seconded. Motion passed.

**Ordinance 2021-11-2 Vacation & Public Hearing**

* The Ordinance 2021-11-2 vacates an alley behind 301 and 303 Boys City Drive and provides an easement on the northeast side of 301 Boys City Drive for the adjacent property owner to access her property.
* Rick opened the meeting for Public Hearing of Ordinance 2021-11-2 vacation of an alley.
* Rick asked for any discussion. Discussion followed.
* Rick closed the hearing. Craig said that this would need to be tabled until legal counsel and property owner can be present.
* Dennis made the motion to table Ordinance 2021-11-2 and Heather seconded. Motion tabled.

**Ordinance 2021-11-3 Salaries of Certain Employees**

* The Ordinance 2021-11-3 provides a 3% increase for salaries and or hourly rates for Town Marshal and Clerk-Treasurer. The increase was approved in the 2022 budget.
* Austin made the motion to approve Resolution 2021-11-3 Salaries of Certain Employees and
* Dennis seconded. Motion passed.

**Resolution 2021-11-1 Salaries of Other Employees**

* The Resolution 2021-11-1 provides a 3% increase for salaries and or hourly rates for Deputy Marshals, Town Coordinator, office staff, park employees and Building Commissioner.

The increase was approved in the 2022 budget.

* Heather made motion to adopt Ordinance 2021-11-1 and Dennis seconded. Motion passed.

**Resolution 2021-11-2 Christmas Bonus**

* The Resolution authorizes Christmas bonuses to the town employees in the amount of $275.

The bonus was approved in the 2021 budget.

* Dennis made motion to adopt Resolution 2021-11-2 and Heather seconded. Motion passed.

**2022 Inter-Local Agreement for Terminal Services Data**

**●** The Inter-Local Agreement is between Kosciusko County and the Town of Winona Lake to

provide terminal services to the Police Department for in-car computers.

* Heather made motion to accept the 2022 Terminal Services agreement and Dennis seconded. Motion passed.

**Purchase of Police Vehicle**

* Joe is requesting permission to purchase a police vehicle from Kelly Chevrolet under the state bid through the sheriff’s association for $27,550.00. The proceeds from the auction will more than cover the cost of the vehicle.
* Austin made the motion to approve the purchase of the vehicle and Heather seconded. Motion passed.

**Report from Town Engineer**

* Working on Design standards.
* Working on road projects.
* Working on generator for a lift station.
* Working with NIPSCO on gas line easements on Pierceton Road.
* Working on drainage issues.

**Report from Town Manager**

* Supplies are coming in for the new Water line out to Raccoon Run.
* Greenway from Lakeland Christian to Raccoon Run, should start in the Spring of 2022.
* NIPSCO gas line from 250 E to Raccoon Run will be on the southside of Pierceton Road.
* Warsaw Water line work will start on November 29th and will be complete in January.
* Roundabout on Argonne and Winona Avenue will start in the Spring of 2022.
* Roundabout on 250 E and Pierceton Road is complete.
* Storm Drain project at Boys City work will be starting.

**Reports from Supervisors**

* Fire Dept./Kevin Gelbaugh – Structure fire on 4th St. Working on preventative maintenance for winter.
* Street Dept./Tim Goshert – Working on leaves and brush collection. New leaf vacuum machine is working out well.
* Police Dept./Joe Hawn – Applied for grant money for computers for cars from KEDCO. Applied for car radio grant. Dare Graduation is Friday, November 19th at Lakeland Christian.
* Park Dept./Kristi Maiers– Limitless Park has received just under $10,000 in donations from private donors. We will be meeting with the DNR and a few other groups in January.
* Art/Rick Swaim – The Art Commission has identified an artist for the Argonne & Kings Highway Roundabout.

**Floor Topics**

* Donald Granitz, lives at1605 Park Avenue. Granitz said we appreciate the Street Department picking up the leaves. Our view of the lake is obstructed by brush on the south tip of the ditch and wondered if there could be some trimming of the plants. There have been instances of high speed on Park Avenue and on Union Drive there is unclear signage on the street. Discussion followed.

**Meeting was adjourned –** Dennis motioned to adjourn. Meeting adjourned at 6:31 p.m.

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RICK SWAIM KENT ADAMS

PRESIDENT CLERK-TREASURER