**The Town Council of Winona Lake, Indiana met by Zoom Meeting (video conference) in a regular session on Tuesday, August 18, 2020 at 6:00 p.m.**

COUNCIL MEMBERS PRESENT: Rick Swaim, Dennis Duncan, James Lancaster, James Zachary

COUNCIL MEMBERS PRESENT(ZOOM): Heather James

ABSENT: Holly Hummitch

OTHERS PRESENT: Craig Allebach, Kent Adams, Adam Turner, Kevin Gelbaugh

OTHERS PRESENT(ZOOM): Tom Miller, Joe Hawn, Aaron Carl

**Opening –** James L. opened the meeting with prayer and The Pledge of Allegiance.

**Approval of Minutes** - Rick called for additions or corrections to the July 21, 2020 regular session minutes and August 11, 2020 special session. Motion made by James Z. and James L. seconded. Hearing no additions/corrections, the minutes stand approved as presented.

**Approval of Claims** - Kent presented for approval for July 21, 2020 End of Month claims, in the amount of $69,292.60 and August 18, 2020 claims in the amount of $455,665.44. James Z. moved to approve the claims as presented and Dennis seconded. Motion passed.

**2020 – 2021 Comparative Budget**

* Kent gave a comparison between the 2020 Budget and the proposed 2021 Budget. Information only, no action needed at this time.

**“Winona Happenings”**

* August 29, 10:00 a.m. to 6:00 p.m. – Canal Days in the Village at Winona.

**Trash & Recycling Bids**

* Two bids were opened for the collection and disposal of refuse and recyclables.
	+ Advanced Disposal Service 2710 E 800 S Claypool, Indiana 46510.

Price per home per month with *weekly* recycle - 1st year $18.06, 2nd year $18.51,

3rd year $18.97.

Price per home per month with *bi-weekly* recycle - 1st year $14.74, 2nd year $15.11,

3rd year $15.48.

* + Borden Waste-Away Service Inc. P.O. Box 1218 Elkhart, Indiana 46515-1218

 Price per home per month with *weekly* recycle – 1st year $23.84, 2nd year $24.32,

 3rd year $24.81.

Price per home per month with *bi-weekly* recycle – 1st year $16.40, 2nd year $16.73,

 3rd year $17.06.

* Both will be taken under advisement.

**Ordinance 2020-8-1 Revenue Bonds**

* Ordinance 2020-8-1 Authorizes the issuance and sale of revenue bonds of the town for the purpose of funding the costs of certain infrastructure improvements within the Town, together with expenses in connection with the issuance of bonds on account thereof, and all matters related thereto. The improvements will primarily include extension of a waterline and greenway construction.
* Rick asked for any discussion.
* James Z. made the motion for unanimous consent to consider Ordinance 2020-8-1 and James L. seconded. Motion passed.
* Rick asked for any discussion.
* James Z. made the motion to adopt Ordinance 2020-8-1 authorizing the issuance and sale of revenue bonds to fund infrastructure improvements within the Town. James L. seconded. Motion passed.

**Ordinance 2020-8-2 Appropriation Proceeds from Bond**

* Ordinance 2020-8-2 Appropriates the proceeds derived from the sale of revenue bonds of the Town.
* Rick asked for any discussion.
* James L. made the motion for unanimous consent to consider Ordinance 2020-8-1 and Dennis seconded.
* Rick asked for any discussion.
* James L. made the motion to adopt Ordinance 2020-8-2 authorizing the issuance and sale of revenue bonds to fund infrastructure improvements within the Town. Dennis seconded. Motion passed.

**Stormwater Utility Presentation**

* Mary Atkins from Wessler Engineering gave a presentation about a stormwater utility formation.
* James Z. made the motion to approve a stormwater utility study, by Wessler Engineering. James L. seconded. Motion passed.

**Lilly Lakes & Streams Update**

* Nate Bosch, Director of Lilly Center for Lakes & Streams gave a presentation on continuing to make Winona Lake clean, healthy, safe, and beautiful.

**Kosciusko Economic Development Corporation Update**

* Alan Tio, Chief Executive officer of KEDCO gave a brief update on entrepreneurship initiative, housing initiative, talent initiative.

**London Witte Engagement Letter for Municipal Advisory Services**

* London Witte would provide municipal advisory services to the Town as it relates to the proposed issuance of its revenue bonds, Series 2020 by the Town.
* Dennis made the motion to approve the letter of engagement for municipal advisory services related to the 2020 revenue bonds with London Witte and our financial advisor, Jim Higgins. James L. seconded. Motion passed.

**Winona Town Center Concept Plan**

* Anderson – Bohlander, LLC. has a proposal to develop a Concept Plan for the area across the street from the Stonehenge Golf Course which would create a town center and include approximately 138 new residential units.
* James Z. made the motion to approve for Anderson – Bohlander LLC. to develop a Concept Plan for a town center for $18,180.00 and Dennis seconded. Motion passed.

**Report from Town Engineer**

* Working on water main design.
* Working on some other design projects and boundary surveys.

**Report from Town Attorney**

* Working on bonds for residential TIF district.
* Working on Police Standard Operating Procedures.
* Working on a Grease Trap Ordinance.

**Reports from Supervisors**

* Street Dept./Tom Miller – Storm Sewer projects and working with Adam on Grease Trap Ordinance, getting ground ready for new artwork on the Greenway.
* Police Dept./Joe Hawn – Cameras installed on Roy St and working on camera to be installed on Boys City Drive.

**Meeting was adjourned –** Dennis made motion to adjourn. Meeting was adjourned at 7:30 p.m.

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RICK SWAIM KENT ADAMS

PRESIDENT CLERK-TREASURER