**The Town Council of Winona Lake, Indiana met in a regular session on Tuesday, June 21, 2022, at 6:00 p.m. – some attending in person, others by Zoom (video conference).**

COUNCIL MEMBERS PRESENT: Rick Swaim, Heather James, James Lancaster, Austin Reynolds

COUNCIL MEMBERS PRESENT(ZOOM): Dennis Duncan

ABSENT:

OTHERS PRESENT: Craig Allebach, Laurie Renier, Adam Turner, Aaron Carl, Joe Hawn,

 Tim Goshert, Holly Hummitch, Kevin Gelbaugh

OTHERS PRESENT(ZOOM):

**Opening –** Rick opened the meeting with prayer and the Pledge of Allegiance.

**Moment of Silence for Roger Gelbaugh**

* Rick asked for a moment of silence for former Fire Chief Roger Gelbaugh, and for his family. Roger passed away June 18, 2022.

**Approval of Minutes**

* Rick called for additions or corrections to the May 17, 2022, Regular Session minutes.

Motion to approve Regular minutes made by Austin and Heather seconded. Hearing no additions/corrections, the minutes stand approved as presented.

**Approval of Claims**

* Approval for May 17, 2022, End of Month claims in the amount of $662,032.07 and

June 21, 2022, claims in the amount of $407,126.53. Heather moved to approve the claims

as presented and Austin seconded. Motion passed.

**“Winona Happenings”**

* June 25, 8:00 a.m. to 11:00 a.m. -Warsaw Breakfast Optimist Triathlon.
* July 2 – Winona Lake 4th of July Celebration in the Park.
	+ 12:00 p.m. Cutie Contest.
	+ 4:00 p.m. Parade.
	+ 5:00 p.m. to 9:00 p.m. – Activities in the Park.
	+ 8:00 p.m. – “Salute to America” Concert in Circle Fountain Park.
	+ 10:00 p.m. – Fireworks Festival over Winona Lake.
* July 3, 4:00 p.m. – Flotilla.
* July 15 & 16 – Access Conference at Grace College.
* July16, 11:00 a.m. to 3:00 p.m. – Touch-A-Truck in the Village.
* July 23, 1:00 p.m. to 7:00 p.m. – Jazz Festival.

**Ordinance 2022-6-1 Event Permit**

* Craig explained that a committee had been meeting the last couple months looking at various fees that the Town is charging. The committee is recommending that the event permit fee be increased to $50. The only time an event permit fee is charged is when town services are utilized (Police, Fire, Street Dept).
* Heather made the motion to approve Ordinance 2022-6-1Event Permit increase in event fee to $50 and Austin seconded.
* Rick asked for any discussion.
* Heather made the motion to approve Ordinance 2022-6-1 Event Permit increase in the event fee to $50 and Austin seconded. Motion passed.

**Resolution 2022-6-2 Hiring of Office Personnel**

* Laurie Renier, Clerk-Treasurer is requesting to hire Teena Pence as an Office Clerk/Utility Clerk at the rate of $22.59 an hour. Teena will start after July 4th.
* Austin made the motion to approve Resolution 2022-6-2 Hiring of Office Personnel and Heather seconded. Motion passed.

**Report from Town Engineer**

* Working on design standards.
* Working on a turn lane, sidewalks.
* Working on school drop-off at Jefferson Elementary.
* Working on upgrades on some lift stations.

**Report from Town Attorney**

* Working on Ordinance 2022-6-1.
* Working on Fees Committee.
* Working on Personnel Policy Committee.

**Reports from Supervisors**

* Street Dept./Tim Goshert – Working on brush pickup.
* Park Dept./Holly Hummitch – Thank You to Street Dept for all their work in the park. Summer classes are in full force. Ribbon cutting for new kayak/canoe launch is June 30th. Lots of updates in the park. July 30th is Family Fest 3:00 p.m. to 7:00 p.m.
* Town Manager/ Allebach – Pickle ball courts construction will start in August. Three trees will be cut down and a sidewalk connecting the park and tennis courts will be put in the park.
* Fire Dept./Kevin Gelbaugh – The department had 27 runs, 3 of them being structure fires. Department assisted with Claypool Days. All inspections are complete for the year.
* Police Dept./Joe Hawn – Phil Hawks is leaving the department to open his own business. Interviewing to fill Deputy position. Department is getting ready for triathlon.

**Floor Topics**

* None

**Meeting adjourned –** Heather motioned to adjourn. Meeting adjourned at 6:19 p.m.

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RICK SWAIM LAURIE RENIER

PRESIDENT CLERK TREASURER