**The Town Council of Winona Lake, Indiana met in a regular session on Tuesday, October 20, 2020 at 6:00 p.m. – some attending in person, others by zoom (video conference).**

COUNCIL MEMBERS PRESENT: James Lancaster

COUNCIL MEMBERS PRESENT(ZOOM): Rick Swaim, Heather James

ABSENT: Dennis Duncan, James Zachary

OTHERS PRESENT: Craig Allebach, Kent Adams, Joe Hawn, Gene Seiman

OTHERS PRESENT(ZOOM): Adam Turner, Aaron Carl, Tom Miller, Kevin Gelbaugh, Mike Cox

**Opening –** James L. opened the meeting with prayer and The Pledge of Allegiance.

**Approval of Minutes** - Rick called for additions or corrections to the September 15, 2020 regular session minutes. Motion made by James L. and Heather seconded. Hearing no additions/corrections, the minutes stand approved as presented.

**Approval of Claims** - Kent presented for approval for September 15, 2020 End of Month claims, in the amount of $92,582.35 and October 20, 2020 claims in the amount of $425,477.14. James L. moved to approve the claims as presented and Heather seconded. Motion passed.

**“Winona Happenings”**

* October 31, 12:00 p.m. – Hearts from Home 5K Walk/Run at Winona Lake Park.
* October 31, 5:30 p.m. to 7:30 p.m. – Trick or Treat.
* November 7, 10:00 a.m. to 6:00 p.m. – Village Christmas Shopping Extravaganza.

**Adoption of 2021 Budget - Ordinance 2020-10-1 Appropriations and Tax Rates**

* Kent updated the Council on the 2021 Budget. The 2020 Budget is a carry over to the 2021 Budget introduced with no elected Council member, Clerk-Treasurer and employee salary increases.
* Ordinance 2020-10-1 for Appropriations and Tax Rates (Budget Form No. 4).
* James L. made the motion to approve Ordinance 2020-10-1 for Appropriations and Tax Rates Heather seconded. Motion passed.

**Barnes & Thornburg Engagement Letter**

* The purpose of this letter is to set the terms and conditions under which Barnes & Thornburg will serve as Bond Counsel to the Town of Winona Lake.
* James L. made the motion to approve the engagement letter and Heather seconded. Motion passed.

**Turner Valentine Engagement Letter**

* The purpose of this letter is to set the terms and conditions under which Turner Valentine will serve as local Bond Counsel to the Town of Winona Lake.
* Heather made the motion to approve the engagement letter and James L. seconded. Motion passed.

**2021 Terminal Services Data Agreement**

**●** The Inter-Local Agreement is between Kosciusko County and the Town of Winona Lake to

provide terminal services to the Police Department for in-car computers.

James L. made motion to accept the 2021 Terminal Services agreement and Heather seconded. Motion passed.

**Fire Department Bunker Gear**

* Kevin is requesting the purchase of bunker gear at the end of the year at 2020 pricing.
* James L. made the motion to approve the purchase of bunker gear and Heather seconded.

Motion passed.

**Report from Town Engineer**

* Working on water line with Indiana American Standard.
* Working on right turn lane at Argonne Road/Park Avenue/Kings Highway intersection.
* Working on boundary and site design for ice rink.
* Redesign for pickleball courts.
* Sidewalks for 12th Street and design standards.

**Report from Town Attorney**

* Working on residential TIF and meetings with school corporation.
* Working on bond agreements.

**Reports from Supervisors**

* Police Dept./Joe Hawn – Officers will patrol neighborhoods on Halloween. A speed board sign was stolen, suspect was apprehended and insurance company investigating.
* Street Dept./Tom Miller – Working on gravity line on Park Avenue, found a lot of grease and debris in sewer line. Working on picking up leaves and sticks.
* Fire Dept./Kevin Gelbaugh – House structure fire on Marjorie Street.

**Meeting was adjourned –** James L. made motion to adjourn. Meeting was adjourned at 6:34 p.m.

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RICK SWAIM KENT ADAMS

PRESIDENT CLERK-TREASURER