

The Town Council of Winona Lake, Indiana met in a regular session on Tuesday, November 17, 2020 at 6:00 p.m. – some attending in person, others by zoom (video conference).

COUNCIL MEMBERS PRESENT: Rick Swaim, Dennis Duncan, James Lancaster, James Zachary

COUNCIL MEMBERS PRESENT (ZOOM): Heather James

ABSENT:

OTHERS PRESENT: Craig Allebach, Kent Adams, Adam Turner

OTHERS PRESENT (ZOOM): Aaron Carl, Joe Hawn, Tom Miller, Kevin Gelbaugh,
Holly Hummitch

Opening – Heather opened the meeting with prayer and The Pledge of Allegiance.

Approval of Minutes - Rick called for additions or corrections to the October 20, 2020 regular session minutes. Motion made by Dennis and James L. seconded. Hearing no additions/corrections, the minutes stand approved as presented.

Approval of Claims - Kent presented for approval for October 20, 2020 End of Month claims, in the amount of \$10,232,020 and November 17, 2020 claims in the amount of \$11,062,020. James L. moved to approve the claims as presented and James Z. seconded. Motion passed.

“Winona Happenings”

- November 28, 6:00 p.m. to 7:30 p.m. – Tree Lighting Ceremony in the Village.

Ordinance 2020-11-2 Stormwater Utility

- Ordinance 2020-11-2 creates a Stormwater Utility and rate structure for the Town.
- Rick asked for any discussion. Discussion followed.
- James Z. made the motion for unanimous consent to consider Ordinance 2020-11-2 and James L. seconded.
- Public Hearing will be held on Tuesday, December 1, 2020 at 6:00 p.m.

Petition for Vacation/Ordinance 2020-11-3 Vacation of Alley

- Ruth Skeel, sister of Robert Hackbirth presented the petition for vacation of alley behind 301 Boys City Drive. The vacation of the alley sits between two lots that Robert Hackbirth owns.
- Rick asked for any discussion. Discussion followed.
- James L. made the motion to Table for further investigation and James Z. seconded. Motion passed. *Tabled for further investigation.*

Ordinance 2020-11-1 Fixing the Salaries of Employees

- The Ordinance fixes the salaries of the Town Marshal, Park Board, Clerk-treasurer and Town Council. There are no salary increases for 2021. This is included in the 2021 budget. Due to decrease in liability insurance and an increase in health insurance there is an increase in the HSA that helps offset the increase in the health insurance premium employee contribution.
- First reading of Ordinance: James L. made the motion that Ordinance 2020-11-1 be considered for final passage and Heather seconded. Motion passed.
- James L. made motion to adopt Ordinance 2020-11-2 and Heather seconded. Motion passed.

Resolution 2020-11-1 Fixing the Salaries of Certain Employees

- The Resolution fixes salaries and or hourly rates for Deputy Marshals, Town Coordinator, office staff, park employees and Building Commissioner. There are no increases for 2021.
- Dennis made motion to adopt Resolution 2020-11-1 and James L. seconded. Motion passed.

Resolution 2020-11-2 Christmas Bonus

- The Resolution authorizes Christmas bonuses to the town employees in the amount of \$275. The town authorizes the Fire Chief to purchase a turkey or ham for each of the fire department volunteers. This is included in the 2020 budget.
- James Z. made the motion to adopt Resolution 2020-11-2 and Heather seconded. Motion passed.

Resolution 2020-11-3 Declaratory Resolutions of Eastern Development

- The Resolution 2020-11-3 approves the order of the Plan Commission and approves the designation and the Plan of the Winona Lake Eastern Residential Development Area.
- Town Attorney, Adam Turner explained Resolution 2020-11-3. Discussion followed.
- Dennis made the motion to adopt Resolution 2020-11-3 and James L. seconded. Motion passed.

Memorandum of Understanding – Warsaw Community Schools

- The MUM is between the Warsaw Community Schools, the Town of Winona Lake Redevelopment Commission and the Town of Winona Lake. The Commission had determined to establish an economic development area in the Town of Winona Lake and establish a residential housing program.
- Dennis made the motion to approve the Memorandum of Understanding and James Z. seconded. Motion passed.

Report from Town Engineer

- Working on water line with Indiana American Standard.
- Working on new subdivision.
- Working on stormwater.

Report from Town Attorney

- Working on residential TIF and meetings with School Corporation.

Reports from Supervisors

- Police Dept./Joe Hawn – Purchased an eBike from money received from K21 grant. Also received grant for KCODE drug test kits and a vest for the K9.
- Street Dept./Tom Miller – Department working on leaf clean-up. A waste waterline was telescoped on Park Avenue and found issues. The new Ford 550 required a new transmission. The train used for Christmas Tree lighting had to have engine rebuilt.
- Park Dept./Holly Hummitch – KringleFest cancelled because of Covid-19. Letters to Santa Event from November 23 to December 7th.

Meeting was adjourned – James L. made motion to adjourn. Meeting was adjourned at 7:08 p.m.

RICK SWAIM
PRESIDENT

KENT ADAMS
CLERK-TREASURER