

The Town Council of Winona Lake, Indiana met in a regular session on Tuesday, December 15, 2020 at 6:00 p.m. – some attending in person, others by Zoom (video conference).

COUNCIL MEMBERS PRESENT: Rick Swaim, Dennis Duncan, James Lancaster, James Zachary

COUNCIL MEMBERS PRESENT (ZOOM): Heather James

OTHERS PRESENT: Craig Allebach, Kent Adams, Adam Turner, Gene Seiman, Joe Hawn

OTHERS PRESENT (ZOOM): Aaron Carl, Tom Miller, Kevin Gelbaugh, Holly Hummitch
Jenny Harting

Opening - James L. opened the meeting with prayer and the Pledge of Allegiance.

Approval of Minutes

- Rick called for additions or corrections to the November 17, 2020 Regular Session. Motion to approve Regular minutes made by James L. and James Z. seconded. Hearing no additions/corrections, the minutes stand approved as presented.

Approval of Claims

- Approval for November 17, 2020 End of Month claims in the amount of \$62,499.75 and December 15, 2020 claims in the amount of \$468,286.69. Dennis moved to approve the claims as presented and James L. seconded. Motion passed.

Approval for Year End Claims

- Kent requested approval for all invoices required to be paid before the end of the year, relative to a due date penalty (i.e., utility bills, etc.) and in the 2020 budget appropriations, for transfer of monies to meet positive year-end balances, if required. James L. moved to approve yearend claims or 2020 transfers and any balances into books as presented and Dennis seconded. Motion passed.

“Winona Happenings”

- January 1, 2:00 p.m. – Polar Dash 4 Miler at Green Earth Multisport

Ordinance 2020-11-2 Stormwater Utility

- Ordinance 2020-11-2 creates a Stormwater Utility and rate structure for the Town.
- Dennis made the motion to adopt Ordinance 2020-11-2 and James L. seconded. Motion passed.

Policy and Procedure Manual for Stormwater

- The Stormwater Utility Policy and Procedures Manual for the Town.
- James L. made the motion to approve the Policy and Procedures Manual for Stormwater Utility and James Z. seconded.

Petition for Vacation/Ordinance 2020-11-3 Vacation of Alley

- James Z. made motion to table the Ordinance 2020-11-3 and Dennis seconded. Motion passed.
Ordinance will be revisited at another Council meeting.

Request for Deviation from Sewer Rate Structure

- Jeremy Porter was present to request for deviation from sewer rate on a 12-unit apartment located at 77 Kings Highway. The units are 16 x 20.
- James Z. made the motion to deny the request for deviation from sewer rate structure and James L. seconded. Motion passed.

2021 KEDCO Agreement

- James L. made the motion to renew the 2021 KEDCO Agreement and Heather seconded. Motion passed.

Board Appointments

Craig presented the following recommendations for the different Town Boards:

- *Park Board:* Meghan Smith, Matt Goebel
- *Redevelopment Commission:* Bruce Shaffner, Dennis Daniels, Al Disbro, Alan Alderfer
- *Art Commission:* Rick Swaim, Joy Lohse, Al Disbro, Retha Hicks, Terry White, Mary Pat Wallen

Dennis moved to approve the board appointments as presented and James L. seconded. Motion passed.

Town Attorney Agreement for 2021

- Agreement is for 2021 for the current Town Attorney, Adam Turner.
- James L. made motion to approve the 2021 Town Attorney Agreement and James Z. seconded. Motion passed.
- Craig thanked Adam for his work this year, 2020 was a unique year in many ways.
- Working on stormwater and residential TIF district.
- Working on waterline, ice rink.

Town Engineer Agreement for 2021

- Agreement is for 2021 for the current Town Engineer, Aaron Carl.
- Dennis made motion to approve the 2021 Town Engineer Agreement and James L. seconded. Motion passed.
- Craig thanked Aaron for his work this this year. Aaron designed the new waterline at a savings to the town and greenway design.
- Worked on waterline for Indiana American Water.
- Worked on several projects: with the school, sidewalk projects and streets.

Reports from Supervisors

- Police Dept./Joe Hawn - Reserve, Dalis Owens has taken a full-time position in another department. A grant of \$70,000 for in-car cameras, body cameras, and a server for office.
- Street Dept./Tom Miller - Leaf program is complete for this year; street sweeper is out. Getting ready for winter weather. The Ford550 had to have transmission replaced.
- Park Dept./Holly Hummitch – Seventy-five letters were sent out from Santa and his helpers.
- Fire Dept./Kevin Gelbaugh – Question about fire hydrant locations. Fire Department in need of firetruck.

Floor Topics

- Cindy Hepler had a follow up question about a stop sign between St Andrews and Prestwick in Stonehenge. Discussion followed.
- Art Gakstatter had question about the stormwater rate. Discussion followed.

Meeting was adjourned – James L. motioned to adjourn. Meeting was adjourned at 6:50 p.m.

RICK SWAIM
PRESIDENT

KENT ADAMS
CLERK-TREASURER