

The Town Council of Winona Lake, Indiana met in a regular session on Tuesday, March 16, 2021 at 6:00 p.m. – some attending in person, others by Zoom (video conference).

COUNCIL MEMBERS PRESENT: Dennis Duncan, James Lancaster, Heather James, James Zachary

COUNCIL MEMBERS PRESENT(ZOOM):

ABSENT: Rick Swaim

OTHERS PRESENT: Craig Allebach, Kent Adams, Adam Turner, Joe Hawn, Holly Hummitch,
Kevin Gelbaugh, Mike Raymer

OTHERS PRESENT(ZOOM): Tom Miller, Aaron Carl

Opening – James Z. opened with prayer and the Pledge of Allegiance.

Approval of Minutes

- Dennis called for additions or corrections to the February 16, 2021 Regular Session minutes and February 23 Special Session. Motion to approve Regular minutes and Special Session made by James Z. and Heather seconded. Hearing no additions/corrections, the minutes stand approved as presented.

Approval of Claims

- Approval for February 16, 2021 End of Month claims in the amount of \$132,631.28 and March 16, 2021 claims in the amount of \$323,128.72. James L. moved to approve the claims as presented and James Z. seconded. Motion passed.

Baker Tilly Advisory and Accounting Services

- Baker Tilly will serve in an advisory capacity with the Town for budgeting services, as well as assisting in other financial projects.
- James Z. approved the Baker Tilly engagement letter and Heather seconded. Motion passed.

“Winona Happenings”

- March 17 to 20 – NCCAA Basketball National Championships at MOCC.
- March 19, 12:00 p.m. – Multi-Purpose Pavilion & Ice Rink Groundbreaking.
- March 27, 10:00 a.m. – WCN Run Walk for Hunger at the Park
- April 12, 7:00 p.m. – Friends of the Park Meeting at Senior Center.
- April 18, 9:00 a.m. – Earth Day Run (5k, 15k, 13.1 Miles) at Green Earth.

Build Operate Transfer Agreement

- The Build Operate Transfer agreement is a Public-Private Agreement for the Construction, Financing, Operation and Acquisition of the Multipurpose Pavilion and Ice Rink.
- The Town Council worked with the Town Attorney, Redevelopment Commission and held a public hearing that was held on February 23, 2021 for the Public-Private Agreement.
- James L. made the motion to approve the Build Operate Transfer Agreement and Heather seconded. Motion passed.

Resolution 2021-3-1 Adoption a Five-Year Master Plan for the Winona Lake Parks and Recreation Department

- The Resolution adopts a Five-Year Master Plan for the Winona Lake Parks and Recreation Department. The Master Plan update will help the Park Board members and staff help create a structure to achieve goals and help with funding projects in the future.
- Heather made the motion to approve the adoption of the Five-Year Master Plan and James Z. seconded. Motion passed.

Heritage Trail East Segments 1 & 2 Bid Award

- A & Z Engineering LLC has reviewed the five submitted bids and found the lowest bidder was Niblock Excavating Inc. A & Z Engineering LLC is recommending Niblock Excavating, Inc. for \$208,750.50.
- James L. made the motion to accept the bid from Niblock Excavating for \$208,750.50 and James Z. seconded. Motion passed with a 4 – 0 vote.

Camper as Vacation Rental

- Luke and Whitney Wright would like to present a proposal to park a renovated vintage Avion camper on an empty lot in Winona Lake as an Airbnb destination/experience.
- The 1966 Master Plan Zoning Ordinance would not allow a camper to be in the Town of Winona Lake for an indefinite period.
- The Council will take it under advisement.

Acceptance of Streets into Town Inventory

- In working on some grants, the Town discovered that there are some streets missing on the inventory of the Town. There are two streets: Esplanade from Court to West Canal and Montague Lane off Boys City Drive. The streets in the new Tuscany subdivision need accepted also: Tuscany Crossing from CR 250 E to Stratford Drive and Stratford Drive south of Lexington Manor to the dead end.
- James Z. made the motion to accept the streets into the Towns inventory and Heather seconded. Motion passed.

Winona Lake Fire Department Grant for Radios

- The Fire Department is requesting permission to apply for a grant for radios for up to \$150,000.
- James L. made the motion to allow the fire department to apply for grant money and Heather seconded. Motion passed.

Report from Town Engineer

- Working on Water line designs.
- Working on surveys.
- Working on sidewalk for Jefferson School Drop-off.

Report from Town Attorney

- Working with Park Department Master Plan.
- Working on the Ice Rink.
- Working on 250 E and Pierceton Rd Right of ways for Roundabout.

Reports from Supervisors

- Police Dept./Joe Hawn - Reserve Officer Kip Shuter retired after 2 years of service to Town. Park activity has increased with the spring weather.
- Fire Dept./Kevin Gelbaugh – Front axle problem on engine 14-1.
- Street Dept./Tom Miller – Congratulate the staff, March 20th will mark the 16th year of no lost time.
- Park Dept./Holly Hummitch – Sunscreen station idea came from the public input meeting and is being implemented. A Park and Recreation guide will be out in April for summer programs.

Floor Topics

- Nick Hauck – Ice Rink and Pavilion will break ground on Friday and will take 10 months to complete.
- Robert Hackbirth – Vacation alley right-of-way between Lot 168 and Lot 70 in the 5th amended and additional plat to Winona Lake Park.
- Craig Allebach – All right of ways for 250 E Roundabout are done. Work will start in April.

Meeting was adjourned – James Z. motioned to adjourn. Meeting was adjourned at 6:34 p.m.

RICK SWAIM
PRESIDENT

KENT ADAMS
CLERK-TREASURER