

**Winona Lake Town Council  
Meeting Minutes  
January 17, 2023**

**The Town Council of Winona Lake, Indiana, met in a regular session on Tuesday, January 17, 2023, at 6:00 p.m. – some attending in person, others by Zoom (video conference).**

COUNCIL MEMBERS PRESENT: Rick Swaim, Heather James, Austin Reynolds, Ashley McGinnis, and Jim Lancaster

COUNCIL MEMBERS PRESENT (ZOOM):

ABSENT:

OTHERS PRESENT: Craig Allebach, Laurie Renier, Adam Turner, Tim Goshert, Holly Hummitch, Kevin Gelbaugh, and Joe Hawn

OTHERS PRESENT (ZOOM): Aaron Carl

**Opening** – Austin Reynolds opened the meeting with prayer and the Pledge of Allegiance.

**Swearing In of Town Council Members**

- Adam Turner swore in Jim Lancaster and Rick Swaim as Town Council Members.

**Election of Officers** – *President* - Jim made the motion for Rick to be President for 2023. Motion passed.

*Vice President* - Austin made the motion for Heather to be Vice President for 2023. Motion passed.

**Approval of Minutes**

- Rick called for additions or corrections to the December 20, 2022, regular session minutes.
- Austin moved to approve the December 20, 2022 minutes and Heather seconded. Hearing no additions or corrections, the minutes stand approved as presented.

**Approval of Claims**

- Due to recent changes in personnel, claims will be presented for approval at a special meeting at 5:00 pm on Friday.

**“Winona Happenings”**

- January 8, beginning at 7:00 p.m. – Pajama Party Sale in the Village at Winona
- January 29, 7:00 p.m. – Night of Hope & Inspiration with Danny Gokey at MOCC

**Clerk Treasurer Personnel Changes**

- The request is to approve the Clerk Treasurer’s request for changes in personnel submitted in her letter that Council has had the opportunity to see.
- Austin made the motion to approve the request for approval and Ashley seconded. Motion passed.
- Rick stated formal approval would be needed at next month's meeting once the Clerk Treasurer has people to take those spots.

**Grace College Pavilion Agreement**

- Craig presented an agreement for approval, stating the \$25,000 per year agreement which will span the next 3 years, will go towards operating expenses in exchange for specific events as well as dates of events.

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- Heather made the motion to approve the Grace College Pavilion Agreement and Austin seconded. Motion passed.

### **Additional Pavilion Information**

Craig stated as new processes begin to take shape, some things to keep in mind are:

- Free skating is currently being offered on Wednesday nights from 4-6 p.m., followed by puck and stick from 6-8 p.m.
- Ice skating lessons begin this Wednesday.
- There will be times when the rink is closed to the public for private events. The public should be mindful to check the hours and events on the website as we strive to meet the needs of the community.

### **Wayne Township Agreement**

- Holly stated our request to increase the agreement amount to \$25,000 was approved for our annual donation.
- Heather made a motion to accept the donation of \$25,000 and Jim seconded. Motion passed.

### **Board and Commission Appointments**

- Craig presented the following recommendations for the different Town Boards:

Plan Commission:	Barry Andrew
Redevelopment Commission:	Alex Hall and Al Disbro
Art Commission:	Rick Swaim, Al Disbro, Retha Hicks, Terry White, and Mary Pat Wallen

- Jim moved to approve the appointments as presented and Austin seconded. Motion passed.

### **Report from Town Engineer**

- Aaron reported he had been working on designs for drainage projects, sidewalks, streets, and design standards.

### **Report from Town Attorney**

- Adam reported he has been working on a variety of things for the ice rink and their operations as well as a list of projects for Joe regarding SOP's.

### **Reports from Supervisors**

- Street Dept./Tim Goshert – Working on some repairs that time didn't allow for during the summer months. Craig extended appreciation to the department for their assistance at the Town Hall with moving office equipment while some of the flooring was replaced.
- Park Dept./Holly Hummitch – Report was previously submitted.
- Fire Dept./Kevin Gelbaugh – Provisions for emergency access to the skate rink are underway. Will be on site for the Grace concert over the weekend while the fire system is disabled during the special effects using smoke machines. Fire fighters were stationed over the holidays to ensure their availability.
- Police Dept./Joe Hawn – Nothing to report other than the department attended a hockey game.

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**Floor Topics**

- Jerry Nelson asked if anything other than claims would be addressed at Friday's meeting. Craig said no.

**Meeting adjourned** – Rick motioned to adjourn. Meeting adjourned at 6:17 p.m.

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RICK SWAIM  
PRESIDENT

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LAURIE RENIER  
CLERK TREASURER