**The Town Council of Winona Lake, Indiana met in a regular session on Tuesday, December 20, 2022, at 6:00 p.m. – some attending in person, others by Zoom (video conference).**

COUNCIL MEMBERS PRESENT: Rick Swaim, Heather James, Austin Reynolds, Ashley McGinnis

COUNCIL MEMBERS PRESENT (ZOOM): Jim Lancaster

ABSENT:

OTHERS PRESENT: Craig Allebach, Laurie Renier, Adam Turner, Aaron Carl, Joe Hawn,

 Tim Goshert, Holly Hummitch, Terry Himes, Joe Hawn

OTHERS PRESENT (ZOOM):

**Opening –** Rick Swaim opened **t**he meeting with prayer and the Pledge of Allegiance.

**Approval of Minutes**

* Rick called for additions or corrections to the November 15, 2022, regular session minutes.

Motion to approve the November 15, 2022, regular minutes was made by Heather and Jim seconded. Hearing no additions/corrections, the minutes stand approved as presented.

**Approval of Claims**

* Approval was requested for December 20, 2022 claims in the amount of $512,200.85 and the November 15, 2022 end of month claims in the amount of $71,065.73. Year End Claims for invoices required to be paid by the end of the year due to due date penalties (i.e., utility bills, etc.). Required for year-end balances. Park Encumbrance in the amount of $2,754.15.
* Austin moved to approve the claims as presented and year end claims and encumbrances and Heather seconded. Motion passed.

**“Winona Happenings”**

* January 1 – Increase in Stormwater Rate to $9.00
* January 1 – We encourage residents to pay their wastewater/trash/stormwater account balance and any future bills by going to the Town of Winona Lake website. Go to [www.winonalake.net](http://www.winonalake.net). Select make a payment, then select utility. Input your 8-digit account number to view and pay your invoice. Many payment options are available, such as credit/debit card, autopay, electronic check, and pay by phone transactions. By 2024, the office wants to have paperless billing.

The office would like to have emails for residents to send town news, updates, road closures, etc.

**Resolution 2022-12-2 Appointment of Police Reserve**

* The resolution appoints Jacob Bill as a police reserve.
* Heather made the motion to approve Resolution 2022-12-2 Appointment of Police Reserve and

Jim seconded. Motion passed.

**Swearing In of Police Reserve**

* Adam Turner swore in Jacob Bill as a Police Reserve.
* Jacob Bill works full time with the Mentone Police Department, currently on Net 43, just left the US International Guard, grew up in Warsaw, and is married and living in the area.

**K-County First Initiative**

* Suzie Light gave a presentation stating LiveWell Kosciusko has an initiative to ensure our first responders know they are appreciated. Community participation in the project included artwork submitted by elementary students used on posters and billboards, along with hundreds of thank you notes being distributed the various departments. The KLA (Kosciusko Leadership Academy) created a discount program allowing first responders to receive discounts throughout the county.
* The public can view or post thank you messages on the webpage, which is livewellkosciusko.org. In addition, businesses can offer discounts through the website as well.

**Ordinance 2022-12-1 Redistricting Legislative Districts**

* The Ordinance redistricts legislative districts in order to add Raccoon Run.
* Jim made the motion to consider the adoption of Ordinance 2022-12-1 Redistricting Legislative Districts and Austin seconded. Motion passed.
* Heather made the motion to adopt Ordinance 2022-12-1 Redistricting Legislative Districts and Austin seconded. Motion passed.

**Resolution 2022-12-3 Transfer of Monies-CHIRP**

* The resolution allows for the transfer of monies from Winona Lake, as the fiscal agent, for various program participation under the terms of the CHIRP grant.
* Austin made the motion to approve Resolution 2022-12-3 Transfer of Monies-CHIRP and

Heather seconded. Motion passed.

**Resolution 2022-12-4 Canceling Outstanding Warrants**

* The resolution cancels checks, which have exceeded the 2-year time limit to cash, and places the dollar amounts back into the original accounts.
* Austin made the motion to approve Resolution 2022-12-4 Cancelling Outstanding Warrants and

Heather seconded. Motion passed.

**Account Signatories**

* The request is to replace Kent Adams’ signature with Laurie Renier’s on all accounts at Crossroads Bank.
* Jim made the motion to approve replacing Kent Adams’ signature with Laurie Renier’s on all accounts at Crossroads Bank and Heather seconded. Motion passed.

**KEDCO Agreement for Services**

* The request is to approve the 2023 Agreement for Services with KEDCO, in the amount of $27,500.
* Heather made the motion to approve the 2023 KEDCO Agreement for Services and Austin seconded. Motion passed.

**Board and Commission Appointments**

* Rick presented the following recommendations for the different Town Boards:

Park Board: Travis Trump

Redevelopment Commission: Dennis Daniels, Bruce Shaffner, and Alan Alderfer

* Heather moved to approve the appointments as presented and Austin seconded. Motion passed.

**Town Engineer 2023 Agreement & Report**

* The 2023 Agreement is with the current Town Engineer, Aaron Carl.
* Austin made the motion to approve the 2023 Town Engineer Agreement and Jim seconded.

Motion passed.

* Working on road projects, sidewalks, and drainage.

**Town Attorney 2023 Agreement & Report**

* The 2023 Agreement is with the current Town Attorney, Adam Turner.
* Heather made the motion to approve the 2023 Town Attorney Agreement and Austin seconded.

Motion passed.

* Working on projects for the first of the year.

**Reports from Supervisors**

* Street Dept./Tim Goshert – Leaf pickup is complete. Working on getting trucks ready for snow.
* Park Dept./Holly Hummitch – Helping Santa Claus with the good girls and boys.
* Fire Dept./Terry Himes – Received the new 700 megahertz radios. All 14 firestations in Kosciusko County will have Autism communication boards to place in every emergency vehicle.
* Police Dept./Joe Hawn – Christmas shopping went well and the programs were successful.

**Floor Topics**

* There were no floor topics.
* Rick commended Nick and The Village on the Christmas lights this year.

**Meeting adjourned –** Rick motioned to adjourn. Meeting adjourned at 6:30 p.m.

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RICK SWAIM LAURIE RENIER

PRESIDENT CLERK TREASURER