

**Winona Lake Town Council
Meeting Minutes
March 21, 2023**

The Town Council of Winona Lake, Indiana, met in a regular session on Tuesday, March 21, 2023, at 6:00 p.m. – some attending in person, others by Zoom (video conference).

COUNCIL MEMBERS PRESENT: Rick Swaim, Heather James, Austin Reynolds, Ashley McGinnis, and Jim Lancaster

COUNCIL MEMBERS PRESENT (ZOOM):

ABSENT:

OTHERS PRESENT: Craig Allebach, Tim Goshert, Holly Hummitch, Kevin Gelbaugh, Joe Hawn, Aaron Carl, and Teena Pence

OTHERS PRESENT (ZOOM): Laurie Renier

Opening – Heather James opened the meeting with prayer and the Pledge of Allegiance.

Approval of Minutes

- Rick called for approval of the February 21, 2023, regular session meeting minutes, the February 24, 2023, special session meeting minutes, and the March 7, 2023, executive session meeting minutes.
- Ashley requested additional verbiage be added to the February 24, 2023, minutes. The February 24, 2023, minutes were tabled for amendment.
- Jim moved to approve the February 21, 2023, regular session meeting minutes, and the March 7, 2023, executive session meeting minutes and Austin seconded. Hearing nothing further, the February 21, 2023, regular session meeting minutes and the March 7, 2023, executive session meeting minutes stand approved as presented.

Approval of Claims

- Rick called for approval of the March 21, 2023, claims.
- Ashley requested additional information on payments to Siteworks. Holly stated charges in addition to the monthly service agreement fees were for plumbing services. Craig clarified the different invoices from Siteworks would be the monthly fee agreement, plumbing, and various infrastructure projects.
- Jim moved to approve the claims as presented and Ashley seconded. Motion passed.

“Winona Happenings”

- March 25, at 10am – World Compassion Network will host their annual 5K event at Winona Lake Limitless Park.
- The Village is finishing up its Shopping Madness promotion. The grand prize is \$1000 in gift cards and products from vendors throughout The Village.

Resolution 2023-3-1 Amendments to Police Department SOP Manual

- Joe Hawn stated the Resolution is based on changes made by the state regarding pursuit policies. Use of force policies, which will be mandatory in 2024, were also updated. Joe stated Adam has reviewed and approved the changes.
- Heather made the motion to approve Resolution 2023-3-1 Amendments to Police Department SOP Manual and Ashley seconded. Motion passed.

Town Council of Winona Lake
March 21, 2023

Ordinance 2023-3-2 Amending Rules for Alcohol in Town Buildings

- Rick stated that due to the recent acquisition of the Miller Sunset Pavilion, the rules need to be amended to allow for alcohol. Craig stated as we approach the season of having different events where alcohol will be present, we need to change the current ordinance which does not allow alcohol in the town facilities. This ordinance exempts the pavilion from that ordinance. Since the park rules are separate from the town rules, no adjustments need to be made to the park rules. This ordinance will allow for alcohol sales in the pavilion only. Most likely a committee for the pavilion will require a security officer be hired by the renter at any event where alcohol is sold.
- Ashley asked if the stipulation discussed above regarding security needed to be added to the ordinance and Craig stated that would be in the agreement signed by the town and the renter. An agreement is in the works and they are still working to determine the correct ratio for the amount of officers needed for the amount of guests.
- Austin made the motion to approve Ordinance 2023-3-2 Amending Rules for Alcohol in Town Buildings and Heather seconded. Motion passed.

Report from Town Engineer

- Aaron reported he has been working on several drainage projects, and the water project. As an update on the waterline project, Aaron stated the inspector tried to stop the workers today due to an issue with clearance of a gas line but since no regulation could be provided, the workers continued.

Report from Town Attorney

- Adam was not present.

Reports from Supervisors

- Street Dept./Tim Goshert – Getting ready for spring.
- Park Dept./Holly Hummitch – The egg my house fundraiser is going on right now, where eggs can be delivered to your doorstep or they can be hidden in yards the weekend before Easter. The attendance at the pancake breakfast was probably tripled from years past. The cereal domino run at Jefferson was yesterday. We were able to donate 752 boxes of cereal to CCS. The Park & Rec Guide is finished and in production so the guide and registrations will go live Monday, April 10th.
- Fire Dept./Kevin Gelbaugh – We have slowed down a lot, with only 17 runs last month. The guys had a good time helping with the pancake breakfast. We've had to do some minor repairs on the old engine that is supposed to be replaced. The final paperwork is filled out for the new engine and we are still in line but that doesn't give us date. We are hoping to have the truck by the middle of summer.
- Police Dept./Joe Hawn – Glad to have the approval on the SOP paperwork. Will have to keep an eye on those because they are ever changing.

Floor Topics

- Nothing was brought before the Council.

Meeting adjourned – Rick motioned to adjourn. Meeting adjourned at 6:22 p.m.

Town Council of Winona Lake
March 21, 2023

RICK SWAIM
PRESIDENT

LAURIE RENIER
CLERK TREASURER