

The Town Council of Winona Lake, Indiana met in a special session on Friday, February 24, 2023 at 5:00 p.m.

COUNCIL MEMBERS PRESENT: Rick Swaim, James Lancaster, Austin Reynolds, and Ashley McGinnis

COUNCIL MEMBERS PRESENT (ZOOM):

ABSENT: Heather James

OTHERS PRESENT: Craig Allebach, Laurie Renier, Joe Hawn, Joe Bumbaugh, and Kristie Maiers

OTHERS PRESENT (ZOOM):

Opening – Rick opened the meeting.

Discussion

- Financial reports showing the breakdown of expenditures by department will be provided in the future.
- Fund reports will also be provided, showing the year's original appropriation amount, the expenditures to date, and the current balance in each fund.
- The accounts payable voucher register summary, requiring the Board's approval by signature will continue to be provided to meet the requirements of the State Board of Accounts.
- Department heads will no longer be required to sign off the reports of expenditures each month. They will now be required to attach a signed voucher with each invoice submitted.
- Financial documentation for review and approval will be provided to each board member as well as department head, prior to the meeting date.
- A budget for the expenses for the pavilion will need to be established once costs have been estimated.
- Charges for wells at Raccoon Run are because there have been so many delays in the installation of the waterline system. Because the town is ultimately responsible for providing water to the addition, we have had to provide wells for the houses that have been built. Costs incurred due to the delay will hopefully be recovered but no agreements for reimbursement have been made at this time.
- Forfeiture money is paid out once the town receives the dollars are reimbursed through court findings, as part of the agreement with the Net43 program. We also are the distributor of the CHIRP grants awarded to the local police departments. Occasional payments will be made for the reimbursement of hours worked under the stipulations of the grant.

Approval of Claims

- Approval was requested for February 24, 2023, claims in the amount of \$449,588.47.
- Ashley moved to approve the claims as presented and Austin seconded. Motion passed.

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Meeting was adjourned – Rick motioned to adjourn. Meeting adjourned at 5:18 p.m.

RICK SWAIM
PRESIDENT

LAURIE RENIER
CLERK-TREASURER